

# **Idaho Heating, Ventilation, and Air Conditioning Tele-Conference Board Meeting**

Wednesday – August 17, 2005  
Division of Building Safety – Meridian

*The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.*

## **CALL TO ORDER**

Chairman Minegar called the meeting to order at 9:15 A.M. on Wednesday, August 17, 2005, at the Division of Building Safety, Meridian, Idaho.

## **PRESENT**

Board Members present:  
Mr. Pat Minegar, Chairman

Board Members participating  
via tele-conference call:  
Ms. Carol Alexander  
Mr. Steve Brown  
Mr. Mike Wisdom

Present from the Division of Building Safety:  
Mr. Dave Munroe, Administrator  
Mr. Steve Keys, Buildings Bureau Chief  
Mr. Ted Hogander, HVAC Bureau Chief  
Mr. Russ Owen, Program Supervisor  
Ms. Linda Hyde, HVAC Administrative Assistant And Recording Secretary

Present from the Attorney General's Office:  
Ms. Kay Christensen

## **TOPIC: DISCUSS/ADOPT PROPOSALS FOR THE HVAC SPECIALTY JOURNEYMAN CERTIFICATE OF COMPETENCY**

*Chairman Minegar* stated the purpose of this meeting is to discuss the proposal by the NWHPA and changing the rules. It is basically letters from Andrea Mihm. All Board members were sent an email containing copies of these letters. A discussion ensued until *Chairman Minegar* asked if anyone was able to make a motion -

*Ms. Carol Alexander* – **I Would like to make a motion that the board designate IDAPA 07.07.01.024 to be HVAC Specialty Hearth Journeyman Certificate of Competency and include 2000 hours of on-the-job training and restrict their capacity for installation to Hearth only and the requirement for an HVAC Journeyman to do any gas piping when other appliances (furnaces, stoves, hot water heaters) are involved. And include the training that the Board has approved including the sixty hours of gas piping. Mike Wisdom seconded, a discussion ensued.** *Chairman Minegar* stated that Ms. Kay Christensen was going to summarize what Ms. Alexander's motion would mean. *Ms. Kay Christensen* – My understanding is that Ms. Alexander's Motion is to amend the existing Specialty Journeyman Certification rule to rename it as a Hearth Specialty, limit the practice to Hearth installation only, to reduce the experience hours to 2000 hours and to require completion of a Board approved education program that includes 60 hours of gas piping. *Ms. Carol Alexander* answered in the affirmative. *Mr. Mike Wisdom* had asked if that included passing a gas piping exam? *Chairman Minegar* answered that will be part of the education, which is already a part of their NFI. *Ms. Kay Christensen* added that the rule will remain that it requires an exam.

*Chairman Minegar* asked if everyone understood the motion. **ALL WERE IN FAVOR - NONE OPPOSED - MOTION CARRIED.** *Chairman Minegar* thinks this is a step in the right direction. It will allow this Board to go forward. Has a lot of confidence in what this Board is doing.

## **OTHER BUSINESS**

*Chairman Minegar* then asked Administrator Dave Munroe if the HVAC Board is going to have new Board members for the meeting in Lewiston in October. Mr. Munroe's answer was that it is up to the Governor and there is no answer yet.

*Mr. Steve Keys* stated that he wanted to let this Board know about a Plumbing committee meeting that he had attended at BSU last night. Rosie talked to him a little bit about the HVAC education program for this fall. And it appears like they are going to be extremely loaded up with students. She asked Steve if this Board would consider letting Rosie conduct a second year class because she had a teacher for second year that didn't want to do first year. Steve let her know that he would run it past this Board, let her know that he didn't see that this Board would object, if it would broaden the space and what's available out there for people who already had at least a year's experience. All board members understood, agreed. *Chairman Minegar* let Steve Keys know that the HVAC Board was in favor of Rosie's suggestion. No vote needed.

*Mr. Russ Owen* – As far as a person that would be able to do some gas piping, the requirement right now is that an LPG installer would have to take the four year program and at the end of that four year program, they could take the state HVAC Journeyman's exam. Russ thought it was the intent that within the first two years, of the four year program that the person could qualify to take a Specialty gas fitters license that would allow the Hearth industry a two year program versus the four year program.

*Ms. Carol Alexander* added that the only Specialty that HVAC is going to have as of right now is Hearth. *Ms. Kay Christensen* stated that the discussion about what if the gas piping people wanted two years: To her knowledge, those people have not come to the Board requesting that rule. The rule request that this Board has is strictly Hearth. If the gas piping people want to come then the Board will have a different analysis. At this point this Board will have one Specialty and they will have the option of four years.

*Chairman Minegar* stated that he has a feeling that the LPG people are going to come to the Board. *Kay* – If they do come to the Board, they need to bring an educational program that this Board can approve. *Chairman Minegar* – We will cross that bridge when we get to it.

### **ADJOURNMENT**

The meeting was adjourned at 10:00 A.M.

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DAVE MUNROE  
SECRETARY OF THE BOARD

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LINDA HYDE  
MINUTES RECORDER